



STANISLAUS COUNTY SUPERIOR COURT ELECTRONIC RECORDING CD ORDER FORM

REQUESTED BY:		Phone:	
LAW FIRM NAME:			
ADDRESS:			
CITY/ZIP CODE:			
CASE NAME:			
CASE NUMBER:			
DEPT.:		JUDGE:	
HEARING TYPE:			
HEARING DATE(S):			
RUSH REQUEST:	<input type="checkbox"/> NO <input type="checkbox"/> YES	Need by (Date):	_ / _ / _

* Criminal Cases: See Local Rule 4.20. Upon written request, specifying a particular case and recording number, the clerk may duplicate the recording for a fee. In order to ensure that your request is processed timely, you must submit your written request at least two weeks prior to the desired completion date.

* Small Claims: Electronic recordings of Small Claims proceedings are not available pursuant to Government Code Section 69957(b).

* Requests take 5-10 business days to process, depending on the order in which they are received.

	DATE	BY
Order Received:		
CD Burned:		
Party Notified of Completion:		
Party Received (CD Pickup):		Sign: _____
Mailed		Clerk Initials: _____
Total Charges (Check/Cash) :	\$ _____	<input type="checkbox"/> Paid <input type="checkbox"/> Waived